

Missouri Valley Public Library Board of Trustees
Missouri Valley, Iowa
June 11, 2024 Meeting Minutes

1. Meeting starts at 5:00 p.m. in the MVPL Board Room.
Attendance: Jan Chvala, Phyllis Henrich, Keith Penner, Mark Leusink, Ashley West, Director Bruce Kocher.
2. Agenda Approval: Mark moved to approve the agenda and Jan seconded the motion.
3. Minutes Approval: May 14, 2024.
4. Public Communications/Correspondence.
 - a. Kevin Taylor from City Council asked for an explanation as to why the Director no longer presents a monthly Library Report at City Council meetings. The Board explained that because the presentations were time-consuming to prepare the Board decided to postpone them indefinitely due to apparent lack of benefit.
 - b. Mark asked Kevin to obtain information regarding the City's practice of avoiding maintenance of the Library lawn.
 - c. Ashley promised the Board would revisit bringing the Library presentations to the City Council in August.
5. Old Business.
 - a. The Board asked Bruce to accept Rasmussens' biannual Service Program for the Library's HVAC and boilers. They also asked for Rasmussens bid to create an opening to remove the HVAC grate/filter.
 - b. The Board asked Bruce to accept Control Services' bid to do maintenance for HVAC actuators that have not been serviced up to this point.
 - c. Mark noted that Boruff's proposal of \$950 to connect water from the building to the sprinkler system was what would be used in the installation.
6. Budget Review.
 - a. Bruce reported that the Library will come under the Budget Proposal figures for FY2024.
7. Librarian's Report.
 - a. Library Statistics.
 - i. Jan pointed out that, although the Library's physical situation continues to lessen, the two digital Libraries, Libby from the State and Hoopla Digital, closely equal the collection checked out from the Library.
 - b. Program Reports.
 - i. The Board enthusiastically commended the work of Maura Smith and Dawn Meadows.
8. New Business.
 - a. The Library Board asked Bruce to invite Rasmussens to investigate and come up with an approximate cost to replace the AC and HVAC system in the future.

- b. Bruce reminded the Board that he was signed up to participate in a Zoom meeting about Intersections: Where City and Library Meet. Keith and Phyllis will join in the meeting.
 - c. The Board agreed to close the Library the rest of the week to accommodate the electricians who were installing the new LED lighting on the main floor.
9. Adjournment.
- a. The next Library Board of Trustees Meeting is July 9, 2024.