

Missouri Valley Public Library Board of Trustees  
Missouri Valley, Iowa  
January 14, 2025 Meeting Minutes

1. Meeting was called to order at 4:30 p.m. in the MVPL Board Room  
Members present:
  - a. Phyllis Henrich
  - b. Ashley West-Joons
  - c. Jan Chvala
  - d. Bobby Vasquez
  - e. Library Director Bruce Kocher
2. Agenda Approval.  
Jan made a motion to approve the agenda. Keith seconded.
3. Minutes Approval.  
Minutes were approved as read from November 12, 2024. (The December Board of Trustees meeting was cancelled due to sprinkler damage.)
4. Old Business  
Bruce updated the Board about the transfer process moving Library accounts from Edward Jones to Hamilton Investments. The tax-exempt number EJ used was incorrect and belonged to another organization. Therefore, Daulton and Ashley are working to get the IRS to recognize the correct number for the Library. The IRS needs evidence that the Library is a valid institution. Ashley will update the Board.
5. Public Comments
  - a. No one appeared for public comment.
6. Budget Review.
  - a. Bruce highlighted expenses paid of \$6,050 to Advantage Archives to update the digitized library of the Missouri Valley Times News; those funds were provided by a grant from the Community Foundations of Southwest Iowa.
  - b. Bruce also said that \$1,447 was paid to Rasmussens for part of the Library's maintenance contract.
7. Librarian's Report.
  - a. Bruce presented statistics from November and December Library Use.
  - b. The Board decided to not allow the Omaha organization to conduct HIV testing in the Library.
  - c. Bruce presented pictures from programs presented by the Library during November and December.
8. New Business
  - a. Bruce reported that the new heat exchanger for one of the boilers has been installed. The old part has been returned to Lochinvar. They will test the water supply to see if it caused the damage. If so, they will not refund us for the part. Keith asked Bruce to check with

Rasmussens about the water pump they were going to replace, the water test results they conducted, and updated news from Lochinvar.

- b. The Library Board accepted Mark Leusink's resignation.
  - c. Bruce reported that he submitted the Library's Budget Proposal for FY26. The finalizing Budget meeting by the City will be Tuesday, January 21, at 6 p.m. at the Library.
  - d. Bruce discussed the damage caused by a water sprinkler in the Library's work area. He will submit the inventory to the claims adjuster for damage reparation.
  - e. Phyllis updated the Board about the sprinkler system which is being paid for through the Jimmy King Foundation grant. The system will be installed in the spring.
9. Adjournment
- a. Next meeting is February 11, 2025.