

**Missouri Valley Public Library Board of Trustees**  
**Missouri Valley, Iowa**  
**8 November 2022 Meeting Minutes**

**1. Meeting starts at 5:00 p.m. in the MVPL Meeting Room**

- a. Meeting was called to Order at 5:00 p.m..
- b. Meeting was called to Order by President, Phyllis Henrich.
  - i. Phyllis Henrich
  - ii. Jan Chvala
  - iii. Mark Leusink
  - iv. Keith Penner
  - v. Ashley West were all in attendance at the meeting.

**2. Agenda Approval**

- a. Ashley West made a motion to approve the Agenda.
- b. Mark Leusink seconds
- c. Vote carries, Agenda approved.

**3. Minutes Approval: 11 October 2022**

- a. Minutes approved as read.

**4. Old Business**

- a. Rasmussen did a November inspection and committed to the first week in July and November as part of their inspection schedule. No HVAC issues were reported.
- b. Mark was able to locate a door and window that everyone likes for the new room project in the upstairs of the library. Jan Chvala motioned to approve the paint and woodwork bid. Mark Leusink seconds. Motion passes.

**5. Budget Review:** Brandy has been weeding books like crazy and now we are able to spend more money on new books, but that is not going to create any budget issues. The Board wonders if there would be a way to get information on the new books out to the public via the newspaper or the Facebook page.

**6. Public Communications/Correspondence**

**a. City Council:** Brandy presented on the MANY MANY things she has been doing with our youth programs, it was very well received and we are a Board commend her for the work she has done.

## **8. Librarian's Report**

**a. Program Update:** Bruce had great turnouts to a number of programs in October, including one on the Villisca Ax Murder!

**b. Library Use Update:** The circulation numbers remain down somewhat since last fall. Bruce has a lot of concern, but the Board believes this is still positive in light of the program updates.

## **10. New Business**

- a. Circulation policy was approved (3 ayes-1 nay) with the amendment allowing one week for a DVD checkout.
- b. Board Orientation for new members was completed and the Handbook of the Board of Trustees from the State was emailed to new members.
- c. The Board approved the renewal of the library's Hoopla account with a \$1,000 deposit.
- d. The Board discussed closing the library in January from Monday the 16<sup>th</sup> through Thursday the 19<sup>th</sup> so staff can move bookcases and reorganize fiction collection through different genres. Further discussion will be on December's meeting agenda.

## **11. Adjournment at 5:41 p.m.**

- a. Next meeting is 14 December 2021.**