

**Missouri Valley Public Library Board of Trustees**  
**Missouri Valley, Iowa**  
**13 December 2022 Meeting Minutes**

**1. Meeting starts at 5:00 p.m. in the MVPL Meeting Room**

- a. Meeting was called to Order at 5:00 p.m.
- b. Meeting was called to Order by President, Phyllis Henrich.
  - i. Phyllis Henrich
  - ii. Jan Chvala
  - iii. Mark Leusink
  - iv. Keith Penner
  - v. Ashley West were all in attendance at the meeting.

**2. Agenda Approval**

- a. Ashley West made a motion to approve the Agenda.
- b. Jan Chvala seconded.
- c. Vote carries, Agenda approved with the addition of 9.b.

**3. Minutes Approval: 8 November 2022**

- a. Minutes approved as read.

**4. Old Business**

- a. Library Shutdown in January:** Bruce requested permission to close the library from Monday, January 16 through Thursday, January 19 to rearrange bookcases, etc. upstairs and to go through the process of regenrefication with the fiction collection on the main floor.
- b.** Ashley made a motion to approve the request. Jan seconded the motion. Request was granted.

**5. Budget Review:** Bruce noted two high-dollar invoices: Hoopla for \$1,000 and Otis Elevator for \$2,780.

**6. Public Communications/Correspondence**

- a. City Council:** Bruce presented the movie clip of the Robotics projects, Dr. Epperly and the Villisca murders, and Jerry Barlow and Maura Celtic program.

**8. Librarian's Report**

- a. Program Update:** Continuing programming was noted.

**b. Library Use Update:** Continuing library usage was noted.

**9. New Business**

- a. After discussion, the Board approved the Collection policy. Mark made a motion and Jan seconded.
- b. Bruce presented the FY24 Budget proposal. After discussion, the Board approved the Budget proposal. Ashley made a motion and Mark seconded.

**11. Adjournment at 5:45 p.m.**

- a. Next meeting is 10 January 2023.**