

Missouri Valley Public Library Board of Trustees
Missouri Valley, Iowa
17 January 2023 Meeting Minutes

1. Meeting starts at 5:00 p.m. in the MVPL Fireside Room

- a. Meeting was called to Order at 5:00 p.m.
- b. Meeting was called to Order by President, Phyllis Henrich.
 - i. Phyllis Henrich
 - ii. Jan Chvala
 - iii. Mark Leusink
 - iv. Keith Penner
 - v. Ashley West were all in attendance at the meeting.

2. Agenda Approval

- a. Mark made a motion to approve the Agenda.
- b. Ashley seconded.
- c. Vote carries, Agenda approved.

3. Minutes Approval: 13 December 2022

- a. Minutes approved as read.

4. Old Business

- a. Renovations Update:** Bruce highlighted the progress with the painting. Downstairs and Bruce's office have been prepped and primed. Larry believes he can finish Thursday.

Bruce explained that the upstairs room not being renovated needs repair and painted as well and submitted Larry's bid to complete that project. As in any project, expected additions occur and in order to achieve the aesthetic appearances requested in the Tamisiea will, the Board agreed to continue with Larry's additional bid.

Expected costs for Renovation:

Jeff Soetmilk's construction and installation of walls and door for the new Conference Room: \$8,750. Mark noted that the original bid increased from \$6,000 due to the selection of the door changing.

Larry Albert:.

1. Downstairs room and hallway and Bruce's office with the addition of a small section of a wall on the main floor: \$2,907.
2. Upstairs Conference Room repair and painting: \$1,850.
3. Upstairs Nonfiction Area and above the old library entrance repair and painting: \$1,226.

b. Ashley will review the Tamisiea instructions stated in Ruth's will to ensure the renovation project meets its parameters.

5. Budget Review: There were no outstanding invoices paid. Bruce said that the Ancestry Library Edition renewal comes up at the end of January. After discussion, the Board agreed to suspend the renewal for a period of three months after which an examination of usage statistics kept by the library staff would determine whether or not to renew the subscription.

6. Public Communications/Correspondence

a. City Council: Bruce showed his monthly presentation to the City.

8. Librarian's Report

a. Program Update: Continuing programming was noted.

b. Library Use Update: Continuing library usage was noted.

9. New Business

a. After discussion, the Board approved the Personnel policy. Mark made a motion and Jan seconded.

b. Bruce will be on vacation February 8 through the 10th as well as the 13th.

11. Adjournment at 5:45 p.m.

a. Next meeting is 14 February 2023.