

Missouri Valley Public Library Board of Trustees  
Missouri Valley, Iowa  
April 11, 2023 Meeting Agenda

1. Meeting was called to order at 5:00 p.m. in the MVPL Community Room
  - a. All Board Members were present.
    - i. Jan Chvala
    - ii. Keith Penner
    - iii. Mark Leusink
    - iv. Ashley West
    - v. Phyllis Henrich
  
2. Agenda Approval
  - a. Jan Chvala made a motion to approve the agenda.  
Keith Penner seconded.  
Passed unanimously.
  
2. Minutes Approval: March 14, 2023
  - a. Phyllis Henrich stated minutes approved as read.
  
3. Public Comments (2-minute limit)
  - a. No one appeared for public comment.
  
4. Old Business
  - a. Bruce shared a response from the director of the Lied Public Library in Clarinda concerning his experience with their Library of Things.
  - b. The board asked Bruce to compile a short list of items to begin an LOT which could be emailed. They also requested he write a policy to email members which could be approved at the next meeting.
  
5. Budget Review
  - a. Bruce pointed out the MidAmerican bill was in excess of \$1,000. No other items were significantly large.
  
6. Public Communications/Correspondence
  - a. The Library Director attended the City Council meeting this past week. He presented brief reports on the Master Gardener program, the Bertrand program, and the news article about the Carnegie libraries in Harrison County.
  
7. Librarian's Report

a. Library Statistics: Bruce presented number of attendees in both Library Use and Library programs in charts. Numbers are steady.

## 8. New Business

a. Mark voted to approve the ADA Checklist Priority 3 document concerning handicapped access in the library's bathrooms. Jan seconded the motion.

b. Bruce showed the list of items remaining to be purchased for the Board Room upstairs which totaled approximately \$3,000. He plans to notify Edward Jones to mail the library a check and order the items.

c. The Board approved the installation of a Reading Tree to be located in the upstairs section outside the elevator hallway.

d. Mark approved the deposit of \$1,000 into the library's Hoopla account. Jan seconded.

e. Concerns were raised by Brandy Whitney that requiring children to be accompanied by an adult so they could visit different areas in the library to be against a law specific to libraries. Bruce said that the upstairs has always been closed to children unless with an adult. He pointed out that there were many areas due to lack of visibility where he would make the same requirement (such as the Community Room and stairway hallways in the front and back of the building).

f. Bruce also reported that lack of visibility to the Young Adult area has caused some behavior issues which he addressed by requiring one staff member to occupy the Youth Services desk.

g. The Board agreed to allow Bruce discretion in requiring adult supervision for children in areas he deems necessary. Ashley requested Bruce obtain the copy of the law Brandy was referring to and email it to her so she could examine it and pass it on to the other Board members.

h. Mark mentioned that he had not received information about adult programs and asked that he be emailed. Ashley gave instructions to Bruce to give Brandy the information about adult programs so that she can email her Story Time contact list along with a statement that asks the parent to let her know if they would continue to want the adult program information emailed to them in the future.

## 9. Adjournment

a. Next meeting is May 9, 2023