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Missouri Valley Public Library Board of Trustees  
Missouri Valley, Iowa  
May 14, 2024 Meeting Minutes

1. Meeting starts at 5:00 p.m. in the MVPL Board Room.  
Attendance: Jan Chvala, Phyllis Henrich, Keith Penner, Mark Leusink, Director Bruce Kocher. Absent: Ashley West
2. Agenda Approval: Mark moved to approve the agenda and Jan seconded the motion.
3. Minutes Approval: April 9, 2024.
4. Public Communications/Correspondence.
  - a. No public communications.
5. Old Business.
  - a. The Board asked Bruce to contact Rasmussens to separate a bid into two parts: one for the installation of the space to allow removal of the filter/grate in the HVAC system and two for the cleaning and replacing of existing actuators throughout the building. Another bid was to be sought from Control Services.
  - b. The Library hired Richard Musfeldt to replace the services of BCS. Keith recommended we do this on a trial basis.
  - c. Phyllis reported that the people who were approached about installing a sprinkler system contacted her with the intent to begin installation. She explained to them we were waiting for the next grant period. Josh Boruff was asked to give us a bid to connect the Library's water supply to the sprinklers; he has not submitted one as yet but he has looked over the situation.
6. Budget Review.
  - a. Large budget items included the Library's magazine subscription renewal of \$921.17 and Control Services repair work of several HVAC actuators of \$6,876.
7. Librarian's Report.
  - a. Library Statistics.
    - i. Library use remains steady.
  - b. Program Reports.
    - i. Attendance has been very good especially as a result of the MV Schools transporting pre-kindergarten and grade school classes to the Library. Youth Services Librarian Dawn Meadows is to be commended for her exceptional work to bring this program and others to the Library.
8. New Business.
  - a. The Library Board commends Mark for his promotion to the position as president of Cramer and Associates.
  - b. Mark offered for the Board's consideration a candidate for his vacated position on the Board in Rob Prucha.

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- c. Keith showed several slides depicting the old Library entrance facing Fifth Street. He recommends the Library do maintenance work to improve its appearance. Phyllis will contact MidStates Bank about employing contractors to power wash the stone front.

9. Adjournment.

- a. The next Library Board of Trustees Meeting is June 11, 2024.